



2023 GENERAL INFORMATION & GUIDELINES

for material published in and dated 2022

CLASS LISTS ARE AVAILABLE ONLINE AT WWW.AMERICANHORSEPUBS.ORG
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MEMBER ELIGIBILITY

- ◆ The AHP Equine Media Awards competition is for members of American Horse Publications whose 2023 dues are paid by the submission date.
- ◆ To verify member eligibility, contact ahorsepubs@aol.com.
- ◆ New members who join AHP may compete if 2023 dues are paid by the submission date.
- ◆ To join AHP, visit <https://www.americanhorsepubs.org/become-an-ahp-member/>.
- ◆ To renew membership, login to Member Center at <https://www.americanhorsepubs.org/members-only/>
If you need assistance with login or have changes to your membership, contact Chris at ahorsepubs@aol.com
- ◆ The AHP Equine Media Awards are open to Media Industry, Media Professional, Affiliate Business, and Nonprofit members. Student members are not eligible to enter the awards contest.
- ◆ If a Media Industry Member is no longer actively publishing at the time of the annual contest deadline date, content may be entered in eligible classes by the individual author, photographer or designer, provided that the individual is credited by name and is a 2023 AHP Media Professional member and the print publication, website or electronic publication was an AHP Publishing Media member in 2022.

ENTRY DEADLINE: FEBRUARY 17, 2023

Entries must be received **on the deadline date at 11:59 p.m. Eastern**

Entry fee must be paid in full. **Online payments accepted only via Submittable.** No late entries accepted. No exceptions.

ENTRY FEE: \$35 PER ENTRY

- ◆ All members will use the same online entry form.
- ◆ Unlimited entries accepted per member in all classes except for General Excellence classes.
- ◆ No refunds for entries that are disqualified or ineligible.

ENTRY ELIGIBILITY

- ◆ All entries must have a predominately equine theme.
- ◆ Entries must have been published during the 2022 calendar year (January 1, 2022, to December 31, 2022) and dated 2022. Published date is based on the publication cover date, published date in print or online, or published copyright date. Verification of a 2022 published date is required for all entries.
- ◆ Each member must submit its own entries.
- ◆ Media Industry members must submit only entries published in print or electronic publication or website owned by the Media Industry member.
- ◆ Identical entries submitted in previous years may not be submitted.

ONLINE ENTRY SUBMISSION

Members enter the AHP Equine Media Awards via login to the Member Center on www.americanhorsepubs.org, then click on Equine Media Awards to access the link to the entry forms. Members must complete an online entry form for each class and upload required files using the AHP online submission site hosted by Submittable.

To enter the EMAs, members must sign-up or sign-in to a FREE account on Submittable. Only the submitter's name, email address and a password are required.

ENTRIES REQUIRING HARD COPY SUBMISSION

Entries in Classes 38-44, 54 must be entered as a hard copy of the publication, unless electronic publications are allowed, and mailed to the AHP office. In addition to mailing the physical entries, entrants must complete an entry submission form for these classes on the online submission site.

Shipping hard copies of the entries in the following classes is required.

- ◆ General Excellence Print Publication (all classes)
- ◆ Equine Media Single Issue Custom Print Publication
- ◆ Equine-related Book (send print entries only)
- ◆ Business Equine-related Single Issue or Multi-Issue Print Publication

Address to submit hard-copy entries:

Christine W. Brune
AHP Awards Contest
49 Spinnaker Circle
South Daytona, FL 32119

All hard-copy entries must be received at the AHP office by the deadline date.

NOTE: Please do not request delivery signature required as a signer may not always be available; a tracking number is recommended.

GUIDELINES FOR JUDGING AND AWARDS

- ◆ A minimum of two members must participate in each class.
- ◆ If there are fewer than 4 entries in a class, the class may be cancelled. If the cancelled entries meet the criteria for another class, they may be assigned to that class. If the class is cancelled, the member's entry fee will be refunded or applied to another eligible class.
- ◆ All content on a member-owned website is eligible if it meets the criteria in the class and is owned by the submitting member.
- ◆ Content published in custom print publications including supplements that are owned by a 2023 Media Industry member are eligible for any Equine Media Division classes.
- ◆ Any foreign entries must be translated into English.
- ◆ Late entries will not be judged.
- ◆ A suitable plaque will be awarded to the First Place winner in each category. A certificate will be presented for Second Place in classes with 5-10 entries. A Third Place certificate will be presented in classes with 11-15 entries. Two Honorable Mention certificates may be given in each category where there are more than 15 entries.
- ◆ In each General Excellence division, there will be a First Place plaque awarded as long as there are a minimum of 4 entries in the class. One Honorable Mention certificate will be presented in classes with 5-10 entries and two Honorable Mention certificates in classes where there are over 10 entries.
- ◆ An Overall General Excellence Award will be presented to one of the winners in the General Excellence publication classes. There is no additional entry fee.
- ◆ A judge's critique will be provided for every entry submitted.
- ◆ Finalists will be notified by email.
- ◆ First place plaques cannot be accepted by anyone other than the winner. A \$20 fee per plaque or the cost to ship more than one plaque will be charged to winners who are unable to attend the awards presentations.
- ◆ A representative may be designated to accept award certificate(s) only and will be responsible for delivering the awards certificate(s) to the finalist.
- ◆ Awards will be presented during the annual AHP Equine Media Conference in Tempe, Arizona scheduled for June 22-24, 2023.

GENERAL GUIDELINES

- ◆ AHP presents annual equine media awards in various categories to its members. The Board of Directors and/or committee determine the categories and nature of the awards.
- ◆ Recipients of the annual awards are determined by criteria established by Board of Directors and/or committee.
- ◆ Entries may be submitted for consideration for awards by current members of the organization on a schedule determined by the Board of Directors and/or committee and provided to the membership.

All efforts have been made to provide accurate information regarding the class description and general instructions. Any errors are not intentional and will be clarified by the Awards Coordinator.